

SPECIAL REQUEST FOR OUT-OF-STATE (OOS) TUITION AWARD FOR GRADUATE ASSISTANTS

Use this form for the following claims only (please use a separate form for each type)

Code 1	* department is paying the out-of-state tuition for a GA who is NOT on a permanently budgeted line.
Code 2	* Academic Common Market support.
Code 3	* Capstone International Program Center students sponsored by Academic Affairs.
Code 4	* Law School sponsored students.
Code 5	* National Student Exchange Program students approved by NSE coordinator.
Code 6	* Summer out-of-state tuition support where GA appointment held in previous spring semester.
Code 7	* Contract or grant pays in-state only <i>PLEASE COMPLETE OSPFS SECTION BELOW</i>
Code 8	* Graduate fellowship or scholarship under Academic Affairs with awards equivalent to at least 0.25 FTE.

Division:		Fall	
Department/Area:		Spring	
Date prepared:		Interim	
Prepared by:		Summer 1	
Type (code #):		Summer 2	

CWID	Name (Last, first, MI)	FTE	

OSPFS (formerly Contract & Grant Accounting) Approval			
Account number that was charged with in-state tuition			
Does OOS tuition need to be applied to cost share (CS) account?	Yes		No
If yes, CS account number to charge OOS tuition:			
If no, where should OOS tuition be charged?			
Approval			

Graduate School Approval	
Approval	
Account number	

SUBMIT FORM PLUS 2 COPIES - Code 7 to OSPFS, all others to Graduate School, Box 870118